Community Services Fees and Charges Proposals 2016-17

1 Adult Social Care, Care Commissioning, Housing & Safeguarding

- 1.1 Councils have the power to charge for certain social care services, and are required to have a charging policy that is demonstrably fair and does not undermine the overall objectives of social care that is, to promote both independence and social inclusion of service users. It is recognised that the level of fees and charges can have a direct impact on usage and take up, and in some instances work against the Council's social inclusion agenda by effectively discriminating against those who are less able to pay.
- 1.2 The Council's policy is therefore to charge service users an 'affordable' amount, which is uplifted by inflation each year where appropriate. However, where other local authorities, or Health organisations, are purchasing Council services on behalf of their service users, the charges made to these organisations are designed to reflect the actual costs of the service.
- 1.3 West Berkshire Council's Charging Policy for Adult Social Care services, introduced in 2015, states the individual will have one assessed charge for all services. All services will be added together before a service user is financially assessed.
- 1.4 The guidance allows for a prescribed list of allowances, for example, rent, mortgage, council tax, buildings insurance etc plus disability related costs, for example, community alarm system, extra heating costs that meet an individuals presenting care needs.
- 1.5 These allowances are then deducted from the total income to give an assessable income when an individual is receiving care in a non-residential setting.
- 1.6 From April 2012 any new or reviewed eligible individual requiring support from Adult Social Care receives this in the form of a Personal Budget through which they can arrange their support. As of 1st April 2011 individuals have been charged for each day they have booked at a Resource Centre and only in exceptional circumstances will charges be waived for non attendance.
- 1.7 There are generally two types of charges discretionary and statutory.

Discretionary Charges

- 1.8 The Council has chosen not to increase prices for 2016-17 in line with current estimations of CPI, with the exception of rental charges at our Resource Centres. Rental charges have not seen an increase since 2011 and will still remain competitive in the local area (existing contracts will be honoured and increased fees applied on renewal).
- 1.9 Community Based Services will be charged at the actual cost of the service, including administration costs.
- 1.10 The charge to other local authorities and Health organisations for places in West Berkshire Resource Centres is unchanged from 2015-16.

Older People £ 62.80 Learning Disability £102.50 Physical Disability £ 95.70

1.11 Other Day Centre and Transport will be charged at the actual cost.

Statutory Charges

- 1.12 The method of assessing contributions from clients in long-term residential care is covered by section 14 of the Care Act 2014, the Care and Support (Charging and Assessment of Resources) Regulations 2014, the Care and Support Statutory Guidance and the Council's ASC Charging Policy 2015.
- 1.13 The charges to full cost payers in WBC Homes for the Elderly, and to other local authorities who access services run by West Berkshire Council, are based on current information in respect of cost and the estimated number of clients using the service. The proposed full standard charge for WBC Homes for the Elderly is to remain at £753.00.
- 1.14 Deputyship Fees are set by the Court of Protection.

Figure 1 - Adult Social Care Fees and Charges

	Adult Social Care	
Description	Fees 2015-16	Proposed Fee 2016-17
	Service - All client groups	
Residential care independent sector homes - full cost per week	Actual cost	Actual cost
Laundry Service	£8.00	£8.00
Meals provided in WBC Resource Centres	£4.80	£4.80
WBC Resource Centre outreach workers	£17.90	£17.90
WBC Transport - maximum charge per journey	£8.20	£8.20
WBC Foot Care service regular appointment	£19.40	£19.40
WBC Foot Care Equipment	£11.80	£11.80
External day activities	Actual cost	Actual cost
WBC Resource Centres - charge to other LA's/PCT's		
- Older People - LD - PD	£62.80 £102.50 £95.70	£62.80 £102.50 £95.70
Charges to any organisation using WBC Resource Centres; Greenfields, Hungerford & Phoenix	Actual cost	Actual cost
WBC Resource Centres - charge per day	£45.00	£45.00

Figure 2 - Adult Social Care Fees and Charges

Adult Social Care						
Description	Fees 2015-16	Proposed Fee 2016-17				
Service - Older People						
Residential care WBC Homes - full cost per week	£753.00	£753.00				
Residential care WBC Homes - charge the assessed contribution whilst in hospital if bed retained at the home	Assessed charge	Assessed charge				
Residential care WBC Homes - charge the assessed contribution from date of admission even if client subsequently decides to leave the home during the review period	Assessed charge from date of admission	Assessed charge from date of admission				
S	Service - Learning Disabilities					
Transporting clients from care homes to resource centres (charge to provider)	Actual cost	Actual cost				
Adult Placement - management fee	£84.70	£84.70				

Figure 3 - Adult Social Care Fees and Charges

	Resource	e Centre - R	tental Char	ges					
	F	ees 2015-1	6	Proposed Fees 2016-17					
Room	Daily Rate	Half Day Rate	Hourly Rate	Daily Rate	Half Day Rate	Hourly Rate			
Phoenix Resource Centre									
Ground floor woodwork room	£41.90	£20.90	£7.40	£46.10	£23.00	£8.10			
External car washing facility	£41.90	£20.90	£7.40	£46.10	£23.00	£8.10			
Ground floor Theatre	From £62.80 to £104.60	From £31.40 to £52.40	From £10.50 to £18.90	From £69.10 to £115.10	From £34.50 to £57.60	From £11.60 to £20.80			
First floor Theatre office	£12.60	£6.40	N/a	£13.90	£7.00	N/a			
Ground floor frailty and dementia suite	£41.90	£20.90	£7.40	£46.10	£23.00	£8.10			
Ground floor physical disability suite	£41.90	£20.90	£7.40	£46.10	£23.00	£8.10			
Ground floor sensory cooking room	£41.90	£20.90	£7.40	£46.10	£23.00	£8.10			
Ground floor sensory room	£41.90	£20.90	£7.40	£46.10	£23.00	£8.10			
Ground floor optimusic room	£41.90	£20.90	£7.40	£46.10	£23.00	£8.10			
Ground floor snackbar and dining room	£62.80	£31.40	£10.50	£69.10	£34.50	£11.60			
Ground floor small activity room	£20.90	£10.50	£4.20	£23.00	£11.60	£4.60			
Craft activity room	£41.90	£20.90	£7.40	£46.10	£23.00	£8.10			
First floor computer suite	£41.90	£20.90	£7.40	£46.10	£23.00	£8.10			
First floor activity / office space - full space	£83.70	£41.90	£14.70	£92.10	£46.10	£16.20			
First floor activity / office space - half space	£41.90	£20.90	£7.40	£46.10	£23.00	£8.10			
First floor activity / office space - medium	£62.80	£31.40	£10.50	£69.10	£34.50	£11.60			
Art room	£41.90	£20.90	£7.40	£46.10	£23.00	£8.10			
First floor large meeting room	£26.20	£13.10	£5.20	£28.80	£14.40	£5.70			
First floor small meeting room	£15.70	£7.90	£2.70	£17.30	£8.70	£3.00			
Accessible shower facility and personal care rooms	N/a	N/a	£7.90	N/a	N/a	£8.70			

Figure 4 - Adult Social Care Fees and Charges

	Resour	ce Centre -	Rental Chai	rges			
		Fees 2015-	16	Propo	Proposed Fees 2016-17		
Room	Daily Rate	Half Day Rate	Hourly Rate	Daily Rate	Half Day Rate	Hourly Rate	
	Hung	gerford Res	ource Centr	е			
Ground floor main activity room	£83.70	£41.90	£14.70	£92.10	£46.10	£16.20	
Ground floor computer suite	£41.90	£20.90	£7.40	£46.10	£23.00	£8.10	
Ground floor quiet room	£20.90	£10.50	£4.20	£23.00	£11.60	£4.60	
Ground floor hairdressing salon	£20.90	£10.50	£4.20	£23.00	£11.60	£4.60	
First floor meeting room 1	£41.90	£20.90	£7.40	£46.10	£23.00	£8.10	
First floor meeting room 2	£41.90	£20.90	£7.40	£46.10	£23.00	£8.10	
Accessible bath facility and personal care rooms	N/a	N/a	£7.90	N/a	N/a	£8.70	
	Gre	enfield Resc	ource Centre	9			
Atrium	£31.40	£15.70	£5.20	£34.50	£17.30	£5.70	
Computer suite	£41.90	£20.90	£7.40	£46.10	£23.00	£8.10	
Frailty and dementia suite	£62.80	£31.40	£10.50	£69.10	£34.50	£11.60	
Physical disability suite	£62.80	£31.40	£10.50	£69.10	£34.50	£11.60	
Learning disability suite	£41.90	£20.90	£7.40	£46.10	£23.00	£8.10	
Optimusic / sensory room	£41.90	£20.90	£7.40	£46.10	£23.00	£8.10	
Small office	£20.90	£10.50	£4.20	£23.00	£11.60	£4.60	
Accessible bath facility and personal care rooms	N/a	N/a	£7.90	N/a	N/a	£8.70	

Hourly rate applies for bookings of between 1 and 3 hours, all bookings over this time duration are charged as a half day.

Housing

- 1.15 The rental costs of temporary accommodation, secure tenancies, Do It Yourself Shared Ownership (DIYSO) and Gypsy and Traveller accommodation owned or let by West Berkshire Council, will be increased by 1%. This represents the formula applied to rents by the Council in previous years. The Council is not a registered provider and therefore the national rent formula is not applicable.
- 1.16 The Council also charge for homeless households placed in Bed and Breakfast accommodation. Households will need to claim Housing Benefit, or will be charged up to the amount Housing Benefit would pay, if they were eligible, in addition households will need to pay the ineligible charges set out in the table below.
- 1.17 The Council may also charge applicants who are placed in emergency bed provision at Two Saints Hostel. Applicants are unable to claim Housing Benefit when placed in an emergency bed. A charge of £1 a night may be made for E-bed provision for people who are not employed and £5 a night for people who are in part-time or full-time employment.
- 1.18 In some instances, the Council provides transport to temporary accommodation for households who have no other means of getting to that accommodation. The cost of providing the transport will be recharged, in full to the client.
- 1.19 The Council can assist with providing removals and/or storage for homeless applicants. The full cost of providing this service will be recharged to the client.
- 1.20 The Council can assist with securing cattery or kennel provision for homeless applicants in temporary accommodation, as pets are not permitted in temporary accommodation. The full cost of providing this service will be recharged to the client.
- 1.21 The Council provides repairs and maintenance to a small supply of temporary accommodation, including an out-of-hours service. In the event that a tenant or licensee uses the emergency service for a non-emergency repair, or fails to attend an appointment for a contractor to attend to a repair, a charge of £30 will be made to cover the call-out. Where repairs arise as a result of neglect or damage caused by the tenant or licensee, or a member of their household, or a visitor to their home, the full cost of the repair will be recharged to the tenant or licensee.

Supporting People Services
1.22 Supporting People Services will be charged at the actual cost of the service received.

Figure 5 - Care Commissioning, Housing & Safeguarding Fees and Charges

Care Commissioning, Housing & Safeguarding - Housing							
Description	2015-16 2016-17		Notes				
Copy of Housing Needs Assessment	No charge	No charge	Local Authorities do not charge for this				
Average rent for temporary accommodation per week	£127.34	£129.41	Rents vary according to the size of the accommodation offered. This shows the average charge per week.				
Do It Yourself Ownership rent	2.2% on individual contracts	1% on individual contracts	2015-16 +1%				
Bed and Breakfast charging	See table below	See table below	Policy adopted 15/12/11				
Transport costs to temporary accommodation	Actual cost	Actual cost	Policy adopted 15/12/11				
Gypsy Traveller rent per week, per plot.	£88.81	£89.70	FHC rents to be reviewed following refurbishment				

Figure 6 - Care Commissioning, Housing & Safeguarding Fees and Charges

Ineligible charges for Bed and Breakfast accommodation							
		Fees 20		Proposed Fees 2016-17			
Household	Heating, lighting & hot water	Breakfast	Total per week	Total per day			
Single person	£15.30	£3.15	£18.45	£2.64			
Couple - no children	£15.30	£6.30	£21.60	£3.09			
Single person + 1 child	£15.30	£6.30	£21.60	£3.09			
Single person + 2 children	£15.30	£9.45	£24.75	£3.54			
Single person + 3 children	£15.30	£12.60	£27.90	£3.99	Charges are set by the Department for Work and		
Single person + 4 children	£15.30	£15.75	£31.05	£4.44	Pensions and will not be known until February 2016		
Couple + 1 child	£15.30	£9.45	£24.75	£3.54	1 oblidary 2010		
Couple + 2 children	£15.30	£12.60	£27.90	£3.99			
Couple + 3 children	£15.30	£15.75	£31.05	£4.44			
Couple + 4 children	£15.30	£18.90	£34.20	£4.89			

2 Children and Young People Services

- 2.1 Children's Services and Education Services have three areas of income generation. These are Youth Service (Children's), Home to School Transport and Children's Centres (Education).
- 2.2 Fees and charges can have a direct impact on usage and take up.
- 2.3 In some circumstances the Council is providing services in direct competition to the private sector. Where this is the case, price is likely to have a direct link with demand and it is important that the Council does not 'price itself out of the market';
- 2.4 Raising fees and charges can in some instances work against the Council's social inclusion agenda by effectively discriminating against those who are less able to pay;
- 2.5 Some income generating activities are subject to contractual arrangements where the actual levels of charges are set by the contractor, taking into account market factors and the parameters agreed with the Council to meet its social inclusion agenda. In these cases, marginal increases in fees and charges (within Council parameters) are retained by the contractor and therefore do not have a direct impact on council budgets.

Youth Service

- 2.6 The Youth Service in line with Council priorities has moved away from universal youth provision toward more targeted work which does not have the capacity to generate significant income.
- 2.7 Charges applied in previous years for hire of facilities to the public and to commercial organisations have been removed due to the planned disposal of these facilities (figure 8).
- 2.8 Charges applied in previous years for youth activity programmes have been removed due to the planned disposal of these facilities (figure 7).
- 2.9 Basic seasonal charges are no longer applied (figure 9) due to the planned disposal of these facilities.

Figure 7 - Youth Services Fees and Charges

Youth Services - Youth and Community Services							
	Moorside	Centre	Waterside Centre				
	2015-16	2016-17	2015-16	2016-17			
Small Hall / Theatre	£13.50	N/A	£13.50	N/A			
Large Hall / Gymnasium	£18:35	N/A	£18.35	N/A			
Kitchen & coffee Bar	£11.20 + £5.40 for kitchen per booking	N/A	£11.20 + £10.20 per booking for kitchen	N/A			
Outside Courts/ Play Areas	£19.40 and £30.55 with lights	N/A	N/A	N/A			
Stage / Lighting / Sound Additional Charge dependent upon individual requirements	On application	N/A	On application	N/A			

Figure 8 - Youth Services Fees and Charges, Charges to Commercial Organisations

Youth Services - Youth and Community Services							
	Moorsid	le Centre	Waterside	Centre			
	2015-16	2016-17	2015-16	2016-17			
Small Hall / Theatre	£20.30	N/A	£20.30	N/A			
Large Hall / Gymnasium	£28.00	N/A	£28.00	N/A			
Kitchen & coffee Bar	£16.90 + £5.40 per booking for kitchen	N/A	£16.90 + £10.20 per booking for kitchen	N/A			
Outside Courts/ Play Areas	£19.40/with lights £30.55	N/A	£0.00	N/A			

Note: Hire Charges for Evening Parties, Weddings are applied on the basis of the charges to commercial organisations in figure 8.

Figure 9 - Youth Services Fees and Charges, Activity Programme

Youth Services - Youth and Community Services						
	Moorside Centre Waterside Centre					
	2015-16	2016-17	2015-16	2016-17		
Basic Sessional Charge	£0.60	N/A	N/A	N/A		

Note: - Annual Youth Club Membership varies according to Nature of Club.

Children's Centres

- 2.10 The Children's Centres may enter into hire agreements in order to deliver services to children, young people, families and the local community. Children's centres are non-profit making organisations and as such it is agreed that West Berkshire Children Centres have a reduced charge for statutory providers for use of the Centres' facilities where they are delivering services for families with children 0-5 years that fall within the remit of Children's Centres e.g.
 - Family Groups and contact visits held by Children Services
 - Clinics and drop-in's held by Health Professionals
- 2.11 No increase has been made to profit organisations room/hire charges for 2016-17 as Children Centres are already charging at the top end of the scales in their reach areas.

Figure 10 - Children's Centres Fees and Charges (charges per hour)

Children's Centres							
	F	ees 2015-16		Proposed Fees 2016-17			
Room Hire	Non profit Organisation	Profit Organisation	Statutory Services	Non profit Organisation	Profit Organisation	Statutory Services	
Burghfield	£8.00	£15.50	£4.50	£8.50	£15.50	£4.50	
South Newbury	£8.00	£15.50	£4.50	N/a	N/a	N/a	
Pangbourne	£8.00	£15.50	£4.50	N/a	N/a	N/a	
East Downlands	N/a	N/a	N/a	£8.50	£15.50	£4.50	
Calcot / Theale	£8.00	£15.50	£4.50	£8.50	£15.50	£4.50	
Chieveley & Area	£8.00	£15.50	£4.50	£8.50	£15.50	£4.50	
Tilehurst	£8.00	£15.50	£4.50	£8.50	£15.50	£4.50	
Thatcham and Area (Lower Way Site)	£8.00	£15.50	£4.50	£8.50	£15.50	£4.50	
Thatcham and Area (Park Lane Site)	N/a	N/a	N/a	£8.50	£15.50	£4.50	

Note: contributions are accepted for Stay and Play activities towards refreshments. See charges below

Figure 11 - Children's Centres Fees and Charges

		Fees 2015-16	3		Proposed Fees 2016-17	
	Thatcham and Area (Lower Way Site)					
	Out of	Hours Hire C	harges			
Length of Hire	Cost of Hall Hire	*Caretaker Opening Charge	*Caretaker Waiting Time Charge	Total		
1 Hour	£15.50	£10.00	N/A	£25.50		
2 Hours	£31.00	£10.00	£7.00	£48.00		
3 Hours	£46.50	£10.00	£10.50	£67.00	Please refer to figure	
4 Hours	£62.00	£10.00	£14.00	£86.00	10	
5 Hours	£77.50	£10.00	£17.50	£105.00		
6 Hours	£93.00	£10.00	£21.00	£124.00		
7 Hours	£108.50	£10.00	£24.50	£143.00		
8 Hours	£124.00	£10.00	£28.00	£162.00		

^{*}Charges after 6pm Weekdays and on Saturdays

Figure 12 - Children's Centres Fees and Charges - Park Lane Hall Hire Charges

Figure 12 - Cr	Proposed Fees 2016-17							
	Thatcham and Area (Park Lane Site)							
	На	III Hire Charg	es					
Length of Hire	Cost of Room 3 Hire	*Caretaker Opening Charge	*Caretaker Waiting Time Charge	Total				
1 Hour	£15.50	£10.00	N/A	£25.50				
2 Hours	£31.00	£10.00	£7.00	£48.00				
3 Hours	£46.50	£10.00	£10.50	£67.00	Please refer to figure			
4 Hours	£62.00	£10.00	£14.00	£86.00	10			
5 Hours	£77.50	£10.00	£17.50	£105.00				
6 Hours	£93.00	£10.00	£21.00	£124.00				
7 Hours	£108.50	£10.00	£24.50	£143.00				
8 Hours	£124.00	£10.00	£28.00	£162.00				

^{*}Charges after 6pm Weekdays and on Saturdays

One off private hire charges requires a £50 refundable deposit

Figure 13 - Children's Centres Fees and Charges - Park Lane Green Room Charges

Figure 13 - Children's Centres Fees and Charges – Park Lane Green F					Proposed Fees 2016- 17
Thatcham and Area (Park Lane Site)					
		Room Hire C			
Length of Hire	Cost of Room 3 Hall Hire Charges	*Caretaker Opening Charge	*Caretaker Waiting Time Charge	Total	
1 Hour	£9.00	£10.00	N/A	£19.00	
2 Hours	£8.00	£10.00	£7.00	£35.00	
3 Hours	£27.00	£10.00	£10.50	£47.50	Please refer to figure 10
4 Hours	£36.00	£10.00	£14.00	£60.00	
5 Hours	£45.00	£10.00	£17.50	£72.50	
6 Hours	£54.00	£10.00	£21.00	£85.00	
7 Hours	£63.00	£10.00	£24.50	£97.50	
8 Hours	£72.00	£10.00	£28.00	£110.00	

^{*}Charges after 6pm Weekday and on Saturdays

Figure 14 - Children's Centres Fees and Charges - Park Lane Blue Room Charges

J		Fees 2015-16	Charges – Park		Proposed Fees 2016-17	
	Thatcham and Area (Park Lane Site)					
	Blue Room Hire Charges					
Length of Hire	Cost of Room 6 Hire	*Caretaker Opening Charge	*Caretaker Waiting Time Charge	Total		
1 Hour	£8.00	£10.00	N/A	£18.00		
2 Hours	£16.00	£10.00	£7.00	£33.00		
3 Hours	£24.00	£10.00	£10.50	£44.50	Please refer to figure	
4 Hours	£32.00	£10.00	£14.00	£56.00		
5 Hours	£40.00	£10.00	£17.50	£67.50		
6 Hours	£48.00	£10.00	£21.00	£70.00		
7 Hours	£56.00	£10.00	£24.50	£90.50		
8 Hours	£64.00	£10.00	£28.00	£102.00		

^{*}Charges after 6pm Weekdays and on Saturdays

Figure 15 - Children's Centres Fees and Charges – Park Lane Purple and Yellow Room Charges

Charges						
Fees 2015-16					Proposed Fees 2016-17	
	Purple and Yellow Room Hire Charges					
Length of Hire	Cost of Room 6 Hire	*Caretaker Opening Charge	*Caretaker Waiting Time Charge	Total		
1 Hour	£7.00	£10.00	N/A	£17.00		
2 Hours	£14.00	£10.00	£7.00	£31.00		
3 Hours	£21.00	£10.00	£10.50	£41.50	Please refer to figure 10	
4 Hours	£28.00	£10.00	£14.00	£52.00		
5 Hours	£35.00	£10.00	£17.50	£62.50		
6 Hours	£42.00	£10.00	£21.00	£73.00		
7 Hours	£48.00	£10.00	£24.50	£82.50		
8 Hours	£55.00	£10.00	£28.00	£93.00		

^{*}Charges after 6pm Weekdays and on Saturdays

Figure 16 – Children's Centres Fees and Charges

	Proposed Fees 2016-17					
	Out of Hours Hire Charges					
Room Hire	Non profit Organisation	Profit Organisation	Statutory Services	*Caretaker Opening Charge	*Caretaker Waiting Time Charge	
1 Hour	£15.50	£10.00	£4.50	£10.00	N/A	
2 Hours	£31.00	£10.00	£9.00	£10.00	£7.00	
3 Hours	£46.50	£10.00	£13.50	£10.00	£10.50	
4 Hours	£62.00	£10.00	£18.00	£10.00	£14.00	
5 Hours	£77.50	£10.00	£22.50	£10.00	£17.50	
6 Hours	£93.00	£10.00	£27.00	£10.00	£21.00	
7 Hours	£108.50	£10.00	£31.50	£10.00	£24.50	
8 Hours	£124.00	£10.00	£36.00	£10.00	£28.00	

^{*}Charges after 6pm Weekdays and on Saturdays

Education Services

2.12 The Fare Paying Scheme for Home to School Transport has changed and is not comparable to previous years.

Figure 17 – Home to School Transport Fees and Charges

Home to School Transport				
Banding	Fees 2015-16 per year			
Band A – Up to 2 Miles	£230			
Band B – Up to 2 Miles	£440			
Band C – Up to 2 Miles	£800			
	Proposed Fees 2016-17 per year			
Standard Rate	£684			
Discounted Rate (Guaranteed transition arrangements for 2016/17 only, following consultation in 2015) Secondary school students in Years 7-11 who are attending their catchment school (and where the catchment school is <u>not</u> their nearest school)	£250			